



HOTEL PESTALOZZI
LUGANO

RENT MEETING ROOMS CONDITIONS

Sala Pestalozzi - 160 m²

Number of person	Price for 1/2 day (max. 4 hours)	Price for the whole day
Up to 50 people	CHF 175	CHF 200
From 50 to 100 people (maximum)	CHF 200	CHF 275

Sala Pestalozzi room 1 + 2 – (95 m²) or room 2 + 3 – (98 m²)

Number of person	Price for 1/2 day (max. 4 hours)	Price for the whole day
Up to 50 people (maximum)	CHF 150	CHF 180

Salotto - 28 m² or Salottino - 25 m²

Number of persons	Price for 1/2 day (max. 4 hours)	Price for the whole day
20 people (maximum)	CHF 50	CHF 80

Technical material:

Included:

Big screen *
Flip chart with pencils
Microphones with amplifier *
CD Player
Wi-Fi connection

To pay extra:

Piano rental CHF 20 *
Piano tuning on request: CHF 200 *
Video projector (beamer): CHF 50 (1/2 day) *
Video projector (beamer): CHF 75 (all day) *
TV with screen: CHF 30 (1/2 day) **
TV with screen: CHF 50 (all day) **
Polycom for conference call: CHF 50 per day ***

* Only available in the Sala Pestalozzi/ ** Only available in the Salotto and Salottino / *** Only available in Pestalozzi room 1 and Salottino

For rubbish left in the rented rooms we charge CHF 5 per rubbish bag.

Cancellation policy

A reservation may be canceled or changed without a fee within 6 weeks notice. For cancellations of less than 6 weeks up to 2 weeks before the event, we ask for a penalty of 50% of the total rental price of the room. For cancellations less than 2 weeks before the event, we ask for a penalty of 100% of the total rental price of the room. **A credit card is requested to guarantee the reservation.**



Room capacity

Setting style	Theatre	U form	School desks	Conference	Banquets
Sala Pestalozzi 160 m ²	150 people	60 people	60 people	50 people	80 people (100 people cocktail)
Sala Pestalozzi 1 + 2 95 m ²	50 people	30 people	30 people	20 people	40 people (60 people cocktail)
Sala Pestalozzi 2 + 3 98 m ²	60 people	30 people	30 people	20 people	40 people (60 people cocktail)
Salotto 28 m² Salottino 25 m²	20 people			12 people	12 people (20 people cocktail)

Seminar package – from CHF 60 per person

Welcome coffee (coffee, orange juice, water) - CHF 5

Mineral water during the conference - CHF 5

Coffee break (morning): coffee, orange juice, mini croissants, rosettes and chocolate bread - CHF 7.50

Lunch with a 3 course menu with mineral water and coffee included - CHF 35

Coffee break (afternoon) with coffee, orange juice, homemade cakes, fruit - CHF 8.50

All drinks and meals can be consumed à la carte.

Culinary offer

Simple or rich aperitifs up to 100 people from CHF 8

Standing lunch, cold and hot buffet up to 80 people

Business lunches/dinners up to 80 people in Sala Pestalozzi or up to 120 people in the restaurant

With pleasure we submit you our individual offer for your event.

We don't accept external caterings.